

Further information for contributors to the deaf history section of the BATOD website

Contributions should be between 200 and 1000 words. If you want to write a longer piece or are not sure about your possible contribution, you are welcome to consult the website manager with an idea or brief outline.

We want accounts to be as honest and real as possible – even if they are unhappy ones, but it is not a place to air personal grievances. No libellous or defamatory material will be permitted.

Authors

Normally your name will be included at the end of your piece unless you request otherwise. However, although you can choose to be anonymous on the site your name and contact details must be provided to the web site managers. If you are happy for your name to be included we are able to include a small head and shoulders picture of you. File size, if in doubt, larger is better, we can resize as necessary. Please submit at the same time as the article or, if it has to follow, please indicate that you will be supplying one.

We would also like to include a brief account of relevant details about yourself which will indicate where best to put your account and how to describe it. This should be less than 20 words e.g. 'a deaf Teacher of the Deaf with 20 years' experience teaching in schools for the deaf', 'a parent of a deaf daughter age 7 years and a hearing son age 9 years'.

Electronic format

Submissions can be in almost any Windows compatible format.

If your electronic file cannot be read, a website manager will get back to you to sort something out!

Photographs and other graphics

Photographs often enhance an article and where these are relevant they can be included. All pictures should be 300dpi (dots per inch) and high quality. If not sure – any picture file less than 100KB is unlikely to be useable in a printed format!

If at all possible, please supply images as separate files rather than embedded in a Word document.

Please supply captions with the pictures, particularly to identify people shown.

Permission to publish

All photographs of children must have parental permission and these photographs may be used in other BATOD publications and displays. A permission form is available and, when completed, it should be sent to the website manager.

Submitting your contributions Please submit your contribution to deafhistory@batod.org.uk