

Training Bursary Information

The Training Bursary is to support professionals working with D/deaf learners who are not QToDs or ToDs in training. This bursary allows members to access education/training related to Deaf education, to develop their skills and knowledge. The member would be self-funding, due to no financial support from their educational establishment or LA.

Conditions of bursary. Please read carefully

- The bursary is for BATOD members who are professionals working in deaf education without a recognised teaching qualification such as QToD, QTS, QTLS, or in training.
- Applicants should have been members of BATOD for at least 6 months.
- The bursary may cover course expenses and other expenses such as travel, training materials, or books, but not refreshments/meals.
- The maximum monies granted per application will be £250.
- A reputable, recognised institution/company within the UK should be the course provider.
- Courses/training information should be as up to date as possible.
- Applications are accepted **from 1 September every year.**
- There is a set amount of funds available every year.
- The fund will close until the following year when the annual allocation has been awarded.
- The appropriate form only must be used.
- Applications are on a first come, first served basis.
- Successful applicants are not allowed to apply to the fund for the following year, although unsuccessful applicants may do so; this is to allow others to take advantage of this opportunity.
- The applicant will be reimbursed for the awarded figure, using BATOD's claim form, after proof of expenditure is provided and the training complete.
- Bank account details will be required for payment.
- If the grant is no longer required, the applicant is required to inform BATOD so that the monies can be re-allocated.
- BATOD will withdraw the award if it is not claimed within three months of the completion of the course/training. Any unforeseen circumstances should be discussed with BATOD.
- Applicants will be notified by email of the decision.
- An award is for individuals only.
- No award is automatically approved.
- The decision of BATOD is final.

How to apply

1. Complete the bursary application form, accompanied by full details of the course/arrangements, costs, proof of course acceptance, proof of refusal and any other information.
2. Email the form and supporting information to bursary@batod.org.uk

If the application is successful, a claim form will be sent to the applicant for completion and should be returned to BATOD for payment.

A – Personal

First Name					Family Name		
Address							
	Town			County			Post Code
Telephone day				Telephone evening			
Mobile number				BATOD email address			
Employment:	Primary		Secondary		FE/HE		Other:
Job Title							

B – Request details (complete as appropriate)

Awarding Body			Qualification Title		
Units to be completed					
Name of Provider, contact person + website address					
Venue					
Dates	From:			To:	
Accepted on course					
Cost of course					
Travel details					
Training materials/books					
Why the employer will not fund the training)					
Reasons for bursary application					

C – Expenses

Course/training costs	£
Travel expenses only if linked to above training/course	£
Other expenses (specify) only if linked to above training/course	£
Total requested	£

I agree to abide by the conditions of the BATOD training bursary.

Signed:

Date: