

## **BATOD Safeguarding Policy**

### Policy Statement

BATOD believes that everyone it comes into contact with, regardless of age, disability, gender, religion, ethnicity, sexual orientation, language or social background has the right to be protected from all forms of harm, abuse, neglect and exploitation.

BATOD is committed to promoting the well-being and ensuring protection of children and adults at risk. BATOD will not tolerate abuse and exploitation by staff or associated personnel.

BATOD is a UK wide organisation and is aware that safeguarding procedures may vary between countries. The fundamental principles of safeguarding will be applied wherever BATOD activity occurs.

### Scope

This policy applies to the following –

- Employees of BATOD
- Volunteers carrying out a role on behalf of BATOD

### Responsibilities

Safeguarding is the responsibility of everyone. BATOD will ensure the following –

- Everyone working on behalf of BATOD has read the safeguarding policy and is aware of their duties and responsibilities.
- Any reports of safeguarding concerns and acted on promptly and any necessary action is taken.
- Promotion of the well being and safeguarding of adults and children and any failures to comply will be addressed promptly.
- Where required, any employees / volunteers working directly with children in their role have had the necessary checks, i.e. enhanced DBS.

### Definitions

Please refer to –

<https://www.gov.uk/government/publications/keeping-children-safe-in-education--2>

<https://www.legislation.gov.uk/ukpga/2014/23/part/1/crossheading/safeguarding-adults-at-risk-of-abuse-or-neglect/enacted>

### How to report a safeguarding concern

Any concerns should be reported immediately to the National Executive Officers.

### Response

The National Executive Officers will share the concern with BATOD Steering Group. Actions taken will be in line with policy, local safeguarding arrangements and following legal as well as statutory requirements.

Confidentiality

It is essential that confidentiality is maintained at all stages of the process when dealing with safeguarding concerns. Information relating to the concern will be kept secure at all times.

Additional policies and statements

Data protection including safe storage of photos  
Code of conduct

Review

This policy statement will be reviewed annually by BATOD Steering Group.